Expansion Policy For Greek-Letter Organizations
At the University of California, Santa Cruz

In response to a rapidly growing interest in Greek-letter organizations at UC Santa Cruz, the Office of Records for Greek-Letter Organizations, Student Organization and Advising Resources (SOAR) invited all Greek-letter organization student leaders to participate in establishing a Council that is responsible for assessing the capacity of Greek-Letter life on campus, as well as instituting a process of University recognition for interested groups.

Expansion will be coordinated by the Expansion Council, which consists of seven (7) members: Inter-Greek Council President, PanHellenic Council President, Three (3) active student members of the Greek-Letter Community, SOAR advisor, and the Assistant Director of SOAR. A majority vote is required in order to approve expansion for any organization, with a minimum quorum of 5 total votes required.

When it is determined that a) new organization is needed to strengthen the Greek-Letter Organization community within the Councils and b) that sufficient resources exist to expand, the procedures outlined below will follow. The purpose of these procedures is to ensure expansion of the Greek-Letter Organizations follows a carefully developed plan that aligns with the goal of expanding. All actions in the area of colonization/expansion must be approved and sanctioned by this committee.

Expansion Procedure

1. The Expansion Council determines the need for the growth or “expansion” of Greek-Letter organizations at UC Santa Cruz, and the process by which new organizations will be selected. The Expansion Council will review the following information to make the decision on whether or not expansion is both desirable and feasible:
   a. The number of chapters on campus
   b. The number of active and new members in each chapter
   c. The average size of chapter memberships as well as the median number of members in all chapters
   d. Chapters currently experiencing membership problems and an assessment of projected measures to assist them
   e. The University's current enrollment information and projection of enrollment trends
   f. Number of organizations currently expressing interest in chartering
   g. Date and outcome of previous expansion efforts
   h. Support for recently chartered or reactivated chapters

2. Applications will be made available for a specific time period through the SOAR office. The Expansion Council will send out letters of inquiry to those organizations that have expressed prior interest in establishing a chapter at UC Santa Cruz.
a. Minimum Requirements for Establishing New Chapters
   i. Statement of Intent/Purpose
   ii. Written documentation that the interest organization is endorsed and supported by the national leadership and headquarters staff
   iii. Written documentation of the interest organizations policies:
      1. Constitution
      2. By-Laws
      3. Officer Training
      4. Hazing
      5. Leadership programs (if applicable)
   iv. Written documentation of the interest organizations proposed new member recruitment schedule and proposed events for the academic school year
   v. Provide a New Greek-Letter Organization Roster with a minimum of fifteen (15) members

3. Interested Organizations must submit the application and all additional required documents to the SOAR office by the deadline set by the Expansion Council.

4. The Expansion Council will review all submitted applications with the suggested time frame. The Expansion Council will determine which organizations they will conduct interviews and will follow up to schedule an interview. For (Inter) national organizations, an interview with a representative from the national headquarters will be conducted in addition to the interest organization interview.
   a. Key Selection Criteria
      i. Quality of Programs
      ii. Chapter Development/Programs
      iii. Proposed Expansion Procedure
      iv. Local alumni support
      v. Adhered to Expansion Policy and University Policies

5. After deliberating all information, the Expansion Council will issue a formal invitation(s) to the interested organization(s) it has deemed will contribute to the college undergraduate experience of its members, to begin the probationary period with the SOAR office.

Suggested Expansion Time Frame:

- **Prior Academic Year:** The Expansion Council will assess and determine whether Greek-Letter Organization expansion is recommended. If Expansion is approved, the Student Organization Advising & Resource Office (SOAR) will begin taking interest packets from interested groups.
- **Month 1:** All Interest Group Application must be submitted and completed.
  - To download the application, please visit soar.ucsc.edu
- **Month 2:** The Expansion Council will meet to review all submitted applications. At this time, the Expansion Council will determine which organizations they will conduct interviews and will follow up to schedule an interview. Please note that receiving an interview is intended as a follow-up to the interest organization application, and is by no means a guarantee of acceptance.
• **Month 3:** Interviews with student representatives from selected interest organizations will be conducted. Additionally, interviews with National Representatives and/or advisors from selected interest groups will also be conducted.

• **Month 4:** The Expansion Council will meet to decide if an interest organization(s) will join the Greek-Letter Organization community. At this time, the final decision will be informed to those selected groups as well as the Greek-Letter Organization community.

### Chartering Procedure

1. Should your organization be selected for expansion, there is a one-year probationary period in order to be considered as a fully established chapter at UC Santa Cruz.

2. Throughout the first year, your chapter will register as a Path 1 organization, and will be subject to all rules, requirements, and benefits associated with that Path:
   a. Path 1 organizations have the following benefits:
      • Unlimited small-scale events & meetings
      • Drop-in peer advising Monday-Friday, 1pm-4pm.
      • SOAR organization & event sponsorship.
      • Free event insurance (on campus only).
      • Access to university facilities.
   b. Path 1 organizations have the following requirements:
      • Registration Form signed by all Authorized Representatives (minimum four)
      • All Authorized Representatives must view the Online Orientation and pass the Quiz with a score 100 percent (located at soar.ucsc.edu)
      • Submit Constitution and By-laws to SOAR.
      • Honor SOAR & University deadlines.
      • Complete event proposal forms for all events & meetings.

3. Must actively participate in an applicable governing council, and abide by all its regulations and the principles, and make use of, as well as promote to the fullest extent, such recommendations, resolutions, statements, and doctrines as may be adopted or advocated.

4. Must actively participate and attend all SOAR Orientations and Leadership Trainings.

5. Meet with your assigned SOAR advisor at least three times per quarter, and at least once per quarter with both your organizations governing council and the Expansion Council.

6. May not recruit new members during your first quarter as a campus organization. This includes all tabling activities. However, your organization may distribute flyers advertising your meetings & events.
   a. For PanHellenic expansion, please work with your SOAR Advisor in meeting national requirements for recruitment.

7. Must be on track to obtain at least a Path 2 status by the fourth quarter as a student organization.

8. Fulfill all other Greek Letter organization requirements outlined by the University and/or your respective Governing Council.

Any organization that does not uphold these requirements is subject to sanctions from their governing council, the Expansion Council, and the University, including suspension and/or termination of your organization.

Updated: July 2016
Chapter Recognition

1. Membership in one of the Governing Councils (Inter-Greek Council or PanHellenic Council) is required of any Greek-Letter Organization to be considered part of the Greek-letter Community at the UC Santa Cruz.

2. A final vote will be taken by the Expansion Council at the end of the academic year to fully recognize a chapter at UC Santa Cruz. Please note that a vote could lead to a chapter having an extended probationary period or dismissal of the chapter.

Feel free to contact the Expansion Council with any questions via email at expansioncouncil@ucsc.edu