

Student Organization Constitution (Fill-in-the-blanks)

Constitutions are required of all UCSC Registered Student Organizations and must be in agreement with University policies. Organizations are encouraged to write their constitutions, however you may choose to fill out this short constitution form.

- Review “*Constitutions for Registered Student Organizations*” on the SOAR web site.
- Fill out all blank spaces below.
 - NOTE: Text in *italics* is required and must be included in all constitutions.
- File a copy of your constitution with Student Organization and Advising Resources (SOAR) as part of your application to register.
- You will be notified of its approval or any need for revision as required by University policy.
 - NOTE: Amendments must be filed with SOAR within one week of their adoption.

If you have questions, please contact the SOAR office at 459-2934.

1. The name of this organization shall be: _____

2. The purpose of this organization shall be to: _____

3. The Authorized Representatives, officers, and members of this organization:

- *Accept responsibility for compliance with University policies and campus regulations.*
- *Understand and agree to abide by the provisions of the anti-hazing statutes in the California Education Code or Penal Code (as amended, effective January 1st, 2007).*
- *Affirm that the rules, regulations and policies of the University of California and UCSC shall supersede the rules, regulations, policies and/or bylaws of any affiliated international, national, regional or local organization.*

(Add additional requirements if any:)

4. In addition, the membership criteria of this organization shall be:

- *All UCSC students interested in the purpose of this organization are eligible for membership.*
- *Membership is open to any student regardless of gender, ethnicity, religion, etc. with the exception of incorporated sororities and fraternities, which may be limited by gender.*
- *Membership is limited to currently registered UCSC students. Non-students are welcome to participate in activities, but may not be members, hold office, or vote. Non-students must complete non-student participation forms.*

(Add additional requirements if any:)

5. Membership may be rescinded by (describe process):

6. Qualifications for Officers/Authorized Representatives:

- a. *Must be a currently registered student at UCSC.*

(Add additional requirements if any:)

7. Duties and responsibilities of Officers/Authorized Representatives:

(Add specific duties and responsibilities if any:)

8. Election and removal of Officers/ Authorized Representatives

a. Officers/Authorized Representatives shall be elected by (describe method):

b. And shall serve for (define period of time):

c. Officers/Authorized Representatives may be removed by (describe process):

9. Organization decision-making:

a. Quorum shall be:

b. Voting privileges shall be granted to:

c. The organization shall make decision by (describe process):

10. Financial records procedure shall be (describe how funds are recorded, reported, managed:)

11. Amendments to the Constitution shall be approved by (define process):

This constitution has been formally approved by the membership. (Please also sign/date page 1 in margins.)

Name of Authorized Representative (print): _____

Signature: _____ Date: _____