Interested Greek-Letter Organization Application

Read all material before beginning. There are strict requirements you need to know before you submit your application.

*All completed forms must be submitted to the SOAR Office by the deadline
*Do not interpret the interview notification as a guarantee of acceptance
*NO electronic submissions will be accepted

Suggested Expansion Time Frame:

- **Prior Academic Year:** The Expansion Council will assess and determine whether Greek-Letter Organization expansion is recommended. If Expansion is approved, the Student Organization Advising & Resource Office (SOAR) will begin taking interest packets from interested groups.
- **Month 1:** All Interest Group Application must be submitted and completed, outlined by the Expansion Application.
  - To download the application, please visit soar.ucsc.edu
- **Month 2:** The Expansion Council will meet to review all submitted applications. At this time, the Expansion Council will inform those the council wishes to interview to set up an established time. Please note that receiving an interview is intended to follow-up to your application, and is by no means a guarantee of acceptance.
- **Month 3:** Interviews with student representatives from selected interest groups will be conducted. Additionally, interviews with National Representatives and/or advisors from selected interest groups will also be conducted.
- **Month 4:** The Expansion Council will have a meeting to decide if an interest group(s) will join the Greek-Letter Organization community. At this time, the final decision will be informed to those selected groups as well as the Greek-Letter Organization community.
Guidelines and Instructions

• This Interested Greek-Letter Organization Application form is the official application required by the Expansion Council at the University of California, Santa Cruz to be considered eligible for registration as a Greek-Letter Organization.
• Any incomplete applications will be automatically voided from the application process and the organization will have to re-apply when expansion is open.
• The application packet must be completed and include six copies of all the required forms inside (you must provide 6 copies of the entire packet).
• The application will require a “Primary Signature” and a “Secondary Signature.” The “Primary Signature” will be the head representative of the interested organization and the “Second Signature” will be the financial/fiscal representative of the interested organization.
• Only enrolled UCSC students may apply for membership under this Greek-Letter Application.
• Any interest organization representative from a pre-established Chapter that will help the interest organization with the application and establishment process may attach a contact sheet or business card with the packet.
• Do not interpret the interview notification as a guarantee of acceptance. The applying organization may not wear letters, recruit, or register with SOAR until formal approval from the Expansion Council at UCSC.
• The applications will be submitted in size 12, Times New Roman Font.
• For questions and clarification contact expansioncouncil@gmail.com

Release

By signing this form the members of this interested organization: agree to submit themselves into review by the Expansion Council at UCSC. Agree that all the information provided in this application is true. Agree to abide by the above guidelines and instructions.

Primary Signature: ____________________________ Date: _______________________

Secondary Signature: ____________________________ Date: _______________________
General Information

Name of the Interest Organization: ____________________________

Primary Contact: ____________________________ Number: ____________________________
   Email Address: ____________________________

Secondary Contact: ____________________________ Number: ____________________________
   Email Address: ____________________________

Short Answers

In 250 words or less, address each of the following questions.

1. What do you know about UCSC Greek Life?
2. How does your organization differ from those already on campus?
3. What can your organization offer to the UCSC community?
4. What does the organization offer its members, prospective members, and the University?
5. What funding methods and efforts will the organization enact in order to function?
6. What Academic Program or GPA requirements will be enforced on its members?
7. Is this organization eligible to join any Greek council?
8. Has this organization previously applied for registration with SOAR, if so, what has changed to make the organization stronger?

Required Documents

- Statement of Intent/Purpose
- Constitution/Bylaws
- New Greek-Letter Organization Roster
- New Member Recruitment methods/Schedule
- Proposed Events for the Academic School Year
Required Documents Criteria

- **Statement of Intent/Purpose:** This is the explanation of what the organization stands for. Here you will explain a standard by which the members will abide by and a standard by which you may describe yourself to the University. This may be a standard Statement of Intent provided by higher ranked Chapters if this chapter will abide by the same standard.

- **Constitution/Bylaws:** Every Greek-Letter Organization is required to have a copy of their chapter’s Official Constitution and Bylaws. There must be Language acknowledging the requirement by the University via the Expansion Council for the organization to be an active member in one of the Greek Letter Governing Councils (Inter-Greek Council and/or PanHellenic Council). There must be a minimum GPA requirement that will be set for all the members of the organization. Each internal and external office/position held by a member will be detailed with their responsibilities and duties. SOAR had provided an example template online to help with this process if an organization does not already have a Constitution or a set of Chapter Bylaws. There is no page limit for these forms. The Expansion Council will provide a copy of the SOAR approved template for writing a proper Constitution.

- **New Greek-Letter Organization Roster:** SOAR has provided a copy of this roster form for all applying organizations. Each new applying interest organization is required to have a minimum of eight (8) active members in order to be eligible as an organization at UCSC. The rest of the roster may include active or interested members. Interested members are those that have shown an interest in the organization but have not officially agreed to be part of the active group. More roster sheets may be used to validate the appropriate number of members, so long as they indicate their membership status.

- **New Member Recruitment Methods/Schedule:** This is what the established Greek-Letter Organizations consider a “Rush/Recruitment Schedule.” It will be the events that your organization intends to enact in order to recruit potential members. You may also wish to include a detailed explanation of what the event is, where it will be held, who will facilitate/host the event and the intended methods of promotion of the events. Indicate any specific strategies the organization will use, the goals the org hopes to achieve and any rules that are applied to the recruitment process.

- **Proposed Events for the Academic School Year:** Most Greek-Letter Organizations host/co-host small/mid-scale/large-scale events throughout the academic year. These events require preparation and SOAR approval. You must provide a list of proposed events you organization would like to hold for any purpose as well as the potential date frame in which the events will take place.